

## Certificate IV in Work Health and Safety

**Duration:**

12 Months from course commencement

**Max Students:**

20

**Designed for:**

Individuals who are in a WHS role, or wanting to secure a WHS role, working under limited supervision and may provide leadership and guidance to others relating to WHS matters.

**Pre-requisites:**

There are no formal entry requirements however it is highly recommended that participants have access to a workplace in order to complete the assessments.

**Co-requisites:**

Nil

**Pre-entry Requirements:**

To enrol in this course you must be an Australian Citizen or Permanent Resident and be able to apply for a Unique Student Identifier. New Zealand citizens can complete this course but will need to obtain a Unique Student Identifier and provide an Australian address for certificate issuance. Visit [www.usi.gov.au](http://www.usi.gov.au) for more information on Unique Student Identifiers. Participants must have access to, and be proficient at using, the following in order to complete their studies:

- Computer with internet connection to complete and lodge ONLINE ASSESSMENTS via a Student Portal
- Microsoft Office with MS Word, MS Excel and MS PowerPoint for document creation
- Email
- Adobe Acrobat Reader

**Description:**

This training course enables participants to gain a qualification in Work Health and Safety (WHS). It is designed to give participants practical knowledge and skills to enable the provision of valid and timely WHS advice and assist with improving safety in the workplace. The course covers a broad range of health and safety functions and responsibilities in the workplace including identifying hazards, assessing WHS risks, implementing strategies to control WHS risks and evaluating an organisation's WHS performance.

**Content:**

The Certificate IV in Work Health and Safety provides participants with the knowledge and skills to:

- Implement and support the WHS management system.
- Prepare and advise workplace personnel for dealing with WHS issues.
- Understand WHS legislative requirements and assist with monitoring workplace compliance.
- Implement WHS initiatives and processes that support organisational WHS goals.
- Apply knowledge of risk assessment to contribute to the selection of risk-assessment techniques, tools and processes for common hazards.
- Contribute to setting up and running of WHS consultation and participation processes.

This course is delivered by NSCA.

**Units of Competency**

BSBRES401 Analyse and present research information

BSBWHS402 Assist with compliance with WHS laws

BSBWHS403 Contribute to implementing and maintaining WHS consultation and participation processes

BSBWHS404 Contribute to WHS hazard identification, risk assessment and risk control

BSBWHS405 Contribute to implementing and maintaining WHS management systems

NSCA provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance NSCA will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [nsca.org.au](http://nsca.org.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Fire & Safety Australia Pty Ltd (RTO Provider No: 22250)

### Bookings and Enquiries

Visit us at [nsca.org.au](http://nsca.org.au), and at your convenience;

- Browse our entire range of public courses
- Check public course availability, locations and dates within each state
- Register online

Or to talk to us about your training requirements call 1800 655 510 or email [training@nsca.org.au](mailto:training@nsca.org.au)

Full terms and conditions will be provided at the time of booking.

# 2018 COURSE INFORMATION FOR CERTIFICATE IV IN WORK HEALTH AND SAFETY

BSBWHS406 Assist with responding to incidents

BSBWHS408 Assist with effective WHS management of contractors

BSBWHS410 Contribute to work-related health and safety measures and initiatives

BSBWHS510 Contribute to implementing emergency procedures

BSBWRT401 Write complex documents

## **Assessment:**

Assessment activities include a combination of knowledge questions, scenarios and workplace projects. All assessment is uploaded to our student portal. Upon successful completion of the qualification participants will be awarded the Certificate IV in Work Health and Safety BSB41415.

## **Delivery Method:**

### **Face to Face Interactive Learning**

Face to Face interactive learning requires participants to attend five (5) days of face to face training workshops delivered at a public training facility utilising theory and practical activities. Delivery will include instructor led presentations / scenarios.

### **Self-Paced Distance Learning**

The Self-Paced Distance delivery method is completed independently. All materials are downloaded online and then completed at your own pace, with a maximum of 12-months. Trainer support is available via phone and email.

There are two payment options for Distance Education:

- 1 - Course fee payment made in full.
- 2 - Three consecutive monthly payments of \$550.00, a once off non-refundable set up and processing fee of \$100.00 will be incurred.

Please do not hesitate to contact our friendly customer service team on 1800 655 510 or [training@fsaus.com.au](mailto:training@fsaus.com.au) for any queries or further assistance.

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# 2018 COURSE INFORMATION FOR CERTIFICATE IV IN WORK HEALTH AND SAFETY

## November 2017

Date	Course	Start time	Finish time	Location
Wed 01	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Distance Learning

## April 2018

Date	Course	Start time	Finish time	Location
Mon 09	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Garbutt
Mon 09	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Laverton North
Mon 09	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Surry Hills

## May 2018

Date	Course	Start time	Finish time	Location
Mon 07	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Mulgrave
Mon 14	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	East Perth
Mon 21	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Geraldton
Mon 21	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Canberra
Mon 21	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Wingfield

## June 2018

Date	Course	Start time	Finish time	Location
Mon 04	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Laverton North
Mon 18	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Garbutt
Mon 25	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Surry Hills
Mon 25	Certificate IV in Work Health and Safety	9:00AM	More than 1 day	Brisbane

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