

# 2020 COURSE INFORMATION FOR HEALTH AND SAFETY REPRESENTATIVES REFRESHER LEVEL THREE (SAFework SA APPROVED)



2 Days

**Max Students:**

20

**Designed for:**

This course is for Elected Health and Safety Representatives in their third year of term.

**Pre-requisites:**

Nil

**Co-requisites:**

Nil

**Pre-entry Requirements:**

Participants must have previously completed the Initial SA HSR 5 day training course and the 3 day Level 2 SA HSR training courses.

**Description:**

This SafeWork SA accredited Level Three refresher 2 day Health and Safety Representative Training Course aims to add and extend to the range of skills and knowledge acquired in the 5 day and 3 day courses. An important feature of the course design is the flexibility of topics to enable participants to select areas directly relevant to their workplace management structure.

**Content:**

The course content covers:

- Duties, responsibilities, principles and practices of managing procedure development and administrative controls for multiple WHS risks
- The responsibilities and duties of PCBU's, officers, supervisors and contractors in the context of WHS policy and procedure development.
- Identifying various elements of a safe system of work.
- Participate in and contribute to developing workplace health and safety policies and procedures.
- Principles and practices associated with effective auditing programmes.
- Participate in and contribute to the audit planning process.
- Participate in and contribute to the audit process and activities.
- Participate in and contribute to the review of audit findings and activities.

This course is delivered by NSCA.

**Unit of Competency**

Certificate of Attendance will be issued to successful students on completion of course.

**Assessment:**

There is no formal assessment as part of this course. Upon successful completion, participants will be issued with a Certificate of Attendance.

**Delivery Method:**

Training will be delivered within a public training facility utilising theory and practical activities. Delivery will include instructor led presentations / scenarios.

There are currently no dates available for this course.

NSCA provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance NSCA will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [nscs.org.au](http://nscs.org.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Fire & Safety Australia Pty Ltd (RTO Provider No: 22250)

## Bookings and Enquiries

Visit us at [nscs.org.au](http://nscs.org.au), and at your convenience;

- Browse our entire range of public courses
- Check public course availability, locations and dates within each state
- Register online

Or to talk to us about your training requirements call 1800 655 510 or email [training@nscs.org.au](mailto:training@nscs.org.au)

Full terms and conditions will be provided at the time of booking.