

# 2020 COURSE INFORMATION FOR HEALTH AND SAFETY REPRESENTATIVES INITIAL QLD (WHSQ APPROVED)



5 Days: Note this course must be completed within 3 months of course commencement

## Max Students:

15

## Designed for:

This course is for workers who have been elected as HSRs for their workplace. This course is also suitable for supervisors and managers who have a responsibility for the safety of workers.

This course is designed for anyone elected a Health and Safety Representative within the State jurisdiction of QLD

## Pre-requisites:

Nil

## Co-requisites:

Nil

## Pre-entry Requirements:

Language and Literacy requirements for the course are:

- Writing is required to the level of completing written in-class activities.
- Reading is required to enable the determination of information through the student manual.

As per the WHSQ Conditions of Approval for HSR Training Providers (Section 4:34) we are required to sight and verify Evidence of Identity (EOI) for each student on commencement of training. EOI documents must be made up of 3 matching original EOI documents. FSA is required to retain a copy on each students file. One Category A + two Category B or Two Category A + one Category B (At least one Category A document must be photographic and show a full name and date of birth)

## Category A documents

Status = Current

- Australian birth certificate - full (not an extract or a commemorative certificate)
- Bicentennial birth certificate (born in 1988)
- Australian citizenship certificate/naturalisation certificate
- Department of immigration and border protection (DIBP)
- Certificate of evidence of resident status
- Visa evidence card (with PLO56 visa)
- Queensland or federal police officer photo identity card.
- Queensland high risk work licence (photographic)

Status = Current or expired less than two years

- Australian passport (including Australian document of identity)
- Foreign passport
- Australian photo driver licence
- Queensland accreditation/authorisation (laminated)
- Driver/rider trainer; pilot/escort vehicle driver; dangerous goods driver; towtruck driver/assistant certificate - Bus; taxi; limousine driver

Status = Valid up to five years after issue

- DIBP - ImmiCard; temporary or resident visa; document for travel to Australia. Note: Electronic travel authority (ETA) is not accepted.

Status = Issued after 01/01/1992

- Queensland card 18+ (laminated)

## Category B documents – must be Australian issued documents

NSCA provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance NSCA will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [nsc.org.au](http://nsc.org.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Fire & Safety Australia Pty Ltd (RTO Provider No: 22250)

## Bookings and Enquiries

Visit us at [nsc.org.au](http://nsc.org.au), and at your convenience;

- Browse our entire range of public courses
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- Department of veterans' affairs/CentreLink pensioner concession card (including healthcare card)
- Education institution student identity document (must include photo and/or signature)
- Financial institution debit/credit card (must include signature and embossed/printed name)
- Medicare card (green, blue or yellow)
- Interstate government-issued or government-approved proof of age card

## Description:

This course provides participants with the skills and knowledge to enable them to fulfil the role of Health and Safety Representative (HSR) as set down in section 72 of the Work Health and Safety Act 2011. This course is conducted in accordance with the criteria set by the Division of Workplace Health and Safety.

## Content:

The aim of this course is to provide HSRs and deputy HSRs, elected under the new WHS legislation, with information and skills relating to:

- Interpreting the work health and safety legislative framework and its relationship to the HSR.
- Identifying key parties and their legislative obligations and duties.
- Establishing representation in the workplace.
- Participating in consultation and issue resolution
- Representing members in the WHS risk management process undertaken by the PCBU
- Issuing a Provisional Notice (PIN) and directing the Cessation of Work.

This course is delivered by NSCA.

## Unit of Competency

Certificate of Attendance will be issued to successful students on completion of course.

## Assessment:

There is no formal assessment as part of this course. Upon successful completion, participants will be issued with a Certificate of Attendance.

## Delivery Method:

Training will be delivered within a public training facility utilising theory and practical activities. Delivery will include instructor led presentations / scenarios.

### January 2021

Date	Course	Start time	Finish time	Location
Mon 11	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City
Mon 18	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury

### February 2021

Date	Course	Start time	Finish time	Location
Mon 01	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City

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Date	Course	Start time	Finish time	Location
Mon 01	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City
Mon 01	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Mackay
Mon 08	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury
Mon 08	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury
Mon 22	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury
Mon 22	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City

## April 2021

Date	Course	Start time	Finish time	Location
Mon 19	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury
Mon 19	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City

## May 2021

Date	Course	Start time	Finish time	Location
Mon 10	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City
Mon 17	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury
Mon 24	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City

## June 2021

Date	Course	Start time	Finish time	Location
Mon 07	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury
Mon 21	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Brisbane City

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DATE	COURSE	START TIME	DURATION	LOCATION
Mon 07	Health and Safety Representatives Initial QLD (WHSQ Approved)	8:30AM	More than 1 day	Salisbury
Mon 14	Health and Safety Representatives Initial QLD (WHSQ Approved)	9:00AM	More than 1 day	Salisbury

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