

# 2020 COURSE INFORMATION FOR HEALTH AND SAFETY REPRESENTATIVES INITIAL (COMCARE APPROVED IN THE COMMONWEALTH JURISDICTION)



5 Days: Note this course must be completed within 6 months of course commencement

## Max Students:

20

## Designed for:

Elected Health and Safety Representatives (and deputy HSRs) from within the Commonwealth jurisdiction should attend this course. Note: section 72 of the WHS Act 2011 entitles a HSR to attend an initial course of training in work health and safety after being elected. The HSR in consultation with their employer also has the right to choose the course of training they attend. Students are required to bring with them to the course their workplace's Risk Management Process/Tool and a Workplace Inspection Checklist.

The Commonwealth Health and Safety Representatives training course is designed for companies who are current Comcare Licensees and listed commonwealth departments and agencies Note: This does not apply to local government – they must attend the State Health and Safety Representatives courses.

## Pre-requisites:

Nil

## Co-requisites:

Nil

## Pre-entry Requirements:

Language and Literacy requirements for the course are:

- Writing is required to the level of completing written in-class activities.
- Reading is required to enable the determination of information through the student manual.

## Description:

The purpose of this course is for Health and Safety Representatives to acquire the knowledge and skills to enable them to exercise their powers for the purpose of promoting and ensuring the health and safety at work of members of their work group.

## Content:

The course content focuses on:

- Work Health and Safety legislation (including Regulations and Codes of Practice) and its relationship to HSR's.
- Identifying key parties, legislative obligations and duties.
- The role, function and powers of a Commonwealth Health and Safety Representative.
- The role of a Commonwealth Health and Safety Representative within their work group including: participation in the resolution of work health and safety issues, issuing of Provisional Improvement Notices and directing cessation of unsafe work.

This course is delivered by NSCA.

## Assessment:

There is no formal assessment as part of this course. Upon successful completion, participants will be issued with a Certificate of Attendance.

## Delivery Method:

Training will be delivered within a public training facility utilising theory and practical activities. Delivery will include instructor led presentations / scenarios.

NSCA provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance NSCA will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [nsc.org.au](http://nsc.org.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Fire & Safety Australia Pty Ltd (RTO Provider No: 22250)

## Bookings and Enquiries

Visit us at [nsc.org.au](http://nsc.org.au), and at your convenience;

- Browse our entire range of public courses
- Check public course availability, locations and dates within each state
- Register online

Or to talk to us about your training requirements call 1800 655 510 or email [training@nsc.org.au](mailto:training@nsc.org.au)

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Mon 11	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:30AM	more than 1 day	Remote Live training
Mon 18	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:00AM	More than 1 day	Derrimut

## February 2021

Date	Course	Start time	Finish time	Location
Mon 01	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:00AM	More than 1 day	Canning Vale
Mon 22	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:00AM	More than 1 day	Salisbury

## March 2021

Date	Course	Start time	Finish time	Location
Mon 15	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:30AM	More than 1 day	Smithfield
Mon 15	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:00AM	More than 1 day	Dickson
Mon 22	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:00AM	More than 1 day	Mulgrave
Mon 29	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:00AM	More than 1 day	Brisbane City

## April 2021

Date	Course	Start time	Finish time	Location
Mon 12	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:00AM	More than 1 day	Dickson
Mon 26	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:30AM	More than 1 day	Mawson Lakes Hotel & Function Centre

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Mon 03	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:30AM	More than 1 day	Canning Vale
Mon 17	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:30AM	More than 1 day	Smithfield
Mon 24	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:30AM	More than 1 day	Quest Berrimah

## June 2021

Date	Course	Start time	Finish time	Location
Mon 07	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	8:00AM	More than 1 day	Mulgrave
Mon 07	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:00AM	More than 1 day	Dickson
Mon 14	Health and Safety Representatives Initial (Comcare approved in the Commonwealth Jurisdiction)	9:00AM	More than 1 day	Salisbury

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