

## Diploma of Work Health and Safety

**Duration:**

12 Months from course commencement

**Max Students:**

20

**Designed for:**

This course is designed for participants who coordinate and maintain the WHS program/system within an organisation.

**Pre-requisites:**

Participants must hold a Qualification/ Statement of Attainment with the 5 core units from the Certificate IV in Work Health and Safety BSB41415 or equivalent, being:

- BSBWHS402 - Assist with compliance with WHS law
- BSBWHS403 - Contribute to the implementation and maintenance of a WHS consultation and participation process
- BSBWHS404 - Contribute to the WHS hazard identification, risk assessment and risk control activities
- BSBWHS405 - Contribute to the implementation and maintenance of a WHS management system
- BSBWHS406 - Assist with responding to incidents.

**Co-requisites:**

Nil

**Pre-entry Requirements:**

To enrol in this course you must be an Australian Citizen or Permanent Resident and be able to apply for a Unique Student Identifier. New Zealand citizens can complete this course but will need to obtain a Unique Student Identifier and provide an Australian address for certificate issuance. Visit [www.usi.gov.au](http://www.usi.gov.au) for more information on Unique Student Identifiers. Participants must have access to, and be proficient at using, the following in order to complete their studies:

- Computer with internet connection to complete and lodge ONLINE ASSESSMENTS via a Student Portal
- Microsoft Office with MS Word, MS Excel and MS PowerPoint for document creation
- Email
- Adobe Acrobat Reader

**Description:**

This training course enables participants to gain a Diploma of Work Health and Safety (WHS). It will provide participants with the opportunity to grow their practical knowledge and skills in the development, implementation and management of WHS programs/systems.

**Content:**

The Diploma of Work Health and Safety provides participants with the knowledge and skills to:

- Recognise, evaluate and manage health and safety hazards in the workplace.
- Administer various work health and safety functions, planning and policy and process development in the workplace.
- Communicate effectively with personnel at all levels of the organisation.
- Develop actions, interventions and measures to prevent re-occurrences of incidents.
- Achieve change in WHS matters.
- Gather and analyse relevant WHS information and data.
- Contribute to the implementation, review and improvement of the WHS plan and WHS management system.

This course is delivered by NSCA.

**Units of Competency**

BSBWHS410 Contribute to work-related health and safety measures and initiatives

BSBWHS510 Contribute to implementing emergency procedures

BSBWHS505 Investigate WHS incidents

NSCA provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance NSCA will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [nsca.org.au](http://nsca.org.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Blackwoods Training Pty Ltd (RTO Provider No: 21897)

### Bookings and Enquiries

Visit us at [nsca.org.au](http://nsca.org.au), and at your convenience;

- Browse our entire range of public courses
- Check public course availability, locations and dates within each state
- Register online

Or to talk to us about your training requirements call 1800 655 510 or email [training@nsca.org.au](mailto:training@nsca.org.au)

Full terms and conditions will be provided at the time of booking.

BSBWHS504 Manage WHS risks

BSBWHS506 Contribute to developing, implementing and maintaining WHS management systems

BSBWHS502 Manage effective WHS consultation and participation processes

BSBWHS507 Contribute to managing WHS information systems

BSBWHS503 Contribute to the systematic management of WHS risk

BSBHRM509 Manage rehabilitation or return to work programs

#### Assessment:

Assessment activities include a combination of knowledge questions, scenarios and workplace projects. All assessment is uploaded to our student portal. Upon successful completion of the qualification requirements, participants will be awarded the Diploma of Work Health and Safety BSB51315.

#### Delivery Method:

**Face to Face Interactive Learning** Face to Face interactive learning requires participants to attend five (5) days of face to face training workshops delivered at a public training facility utilising theory and practical activities. Delivery will include instructor led presentations / scenarios. **Selfpaced Distance Learning** The Self paced Distance delivery method is completed independently. All materials are downloaded online and then completed at your own pace, with a maximum of 12-months. Trainer support is available via phone and email.

December 2017				
Date	Course	Start time	Finish time	Location
Mon 11	Diploma of Work Health and Safety	9:00AM	More than 1 day	Scoresby
Mon 11	Diploma of Work Health and Safety	9:00AM	More than 1 day	Brisbane

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